



ZCLR \_\_\_\_\_

## ZONING CLEARANCE

CITY OF  
ARCADIA

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**PLEASE COMPLETE THE FOLLOWING INFORMATION (REQUIRED):**

PROJECT ADDRESS \_\_\_\_\_

APPLICANT(S) NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

PROPERTY OWNER(S) NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

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**ZONING CLEARANCE TYPE**

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New Paving or Impervious Surfaces       Antennas Wireless communication facilities  
 Other

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**\*\*\*PLEASE ANSWER THE QUESTION ON PAGE 2\*\*\***

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THE APPLICANT AND PROPERTY OWNER HEREBY DECLARE UNDER PENALTY OF PERJURY THAT ALL THE INFORMATION SUBMITTED FOR THIS APPLICATION IS TRUE AND CORRECT.

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APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

PROPERTY OWNER'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

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**ACTION TAKEN**

APPROVED

CONDITIONALLY APPROVED

DENIED

CONDITIONS/REASONS FOR DENIAL: \_\_\_\_\_

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\_\_\_\_\_

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BY: \_\_\_\_\_ DATE: \_\_\_\_\_ EXPIRATION: \_\_\_\_\_

THERE IS A TEN (10) DAY APPEAL PERIOD FOR THIS APPLICATION. APPEALS MUST BE SUBMITTED IN WRITING TO THE  
COMMUNITY DEVELOPMENT DIVISION WITH A \$772.00 APPEAL FEE BY \_\_\_\_\_ P.M. ON \_\_\_\_\_.

DATE FILED \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_ PAID \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTION (REQUIRED):**

1. Please describe the activity for which the Zoning Clearance is sought. Provide as much detail as possible on the proposed use and/or structure.

## **FILING REQUIREMENTS**

In order for this application to be processed without any delay, the application must include all of the following materials. To ensure that your application package is complete, please check-off the boxes next to the required application materials.

- Completed application form
- Filing Fee - \$365
- An Ownership Disclosure is required if the property is owned by a corporation, partnership, trust, or non-profit. The disclosure must reveal the agent for service of process or an officer of the ownership entity. The disclosure must list the names and addresses of all the owners, and you must attach a copy of the current corporate articles, partnership agreement, trust, or non-profit document, as applicable.
- A scaled site plan (11" x 17" maximum size) and digital copy in PDF format on a USB that shows the following (if applicable):
  - a. Scale, north arrow, parkway width, and street address
  - b. Location and size of all proposed structures (new and/or existing). The building and setback areas shall be clearly dimensioned.
  - c. Description of types of materials, colors, treatments, etc.
  - d. Mechanical equipment and easements
  - e. Location and dimension of all landscaped areas and the type of trees and sizes (to remain or proposed to be removed.)
- Photos (on USB flash drive) of the subject property as viewed from the street, sides, and rear yard, and the surrounding buildings.

For operational requirements for mobile food vending, please refer to AMC Sec. 9104.02.220